



GEETA SERWANI & ASSOCIATES
PRACTICING COMPANY SECRETARY
 401, 10-3-171, Sri Ranga Apartments, Opp. Keyes High School,
 St. Johns Road, Secunderabad – 500025.
 Contact no. 8885536949.
 E-MAIL ID – gserwani2@gmail.com

To,
 The Board of Directors,
SUN TECHNO OVERSEAS LIMITED
 Rajkot

* SECRETARIAL AUDIT REPORT *

1. For Quarter Ended	30.06.2018
2. ISIN	INE703D01023
3. Face Value	Rs.1/- (Rupee One only)
4. Name of the Company	SUN TECHNO OVERSEAS LIMITED CIN: L65910GJ1995PLC026702
5. Registered Office Address	Shop No. 8, First Floor, Makers-1 Building, Jawahar Road, Rajkot-360001 E mail: suntechnooverseas@gmail.com
6. Correspondence Address	----As above----
7. Telephone & Fax Nos.	Tel.: 079-27498832 Fax: 079-26765463
8. Email Address	suntechnooverseas@gmail.com

9. Names of the Stock Exchanges where the company's securities are listed:

BSE LIMITED, Mumbai
ASE LIMITED, Ahmedabad

	Number of shares	% of Total Issued Capital
10. Issued Capital	652603000	100.00
11. Listed Capital (Exchange -wise)	652603000	100.00
12. Held in dematerialized form in CDSL	344635180	52.81
13. Held in dematerialized form in NSDL	303577400	46.52
14. Physical	4390420	00.67
15. Total No. of shares (12+13+14)	652603000	
16. Reasons for difference if any, between (10&11), (10&15), (11&15)	N. A.	

17. Certifying the details of changes in share capital during the quarter under consideration as per Table below:

Particulars***	No. of shares	Applied for listing	Listing on Stock Exchanges (Specify Names)	Whether intimated to CDSL	Whether intimated to NSDL	In-principal approval Pending for SE (Specify Names)
-----N.A.-----						

***Rights, Bonus, Preferential Issue, ESOPs, Amalgamation, Conversion, Buyback, Capital Reduction, forfeited, any other (to specify)

18. Register of Members is updated (Yes / No)
If not, updated upto which date

Yes
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19. Reference of previous quarter with regards to excess dematerialized shares, if any.

N. A.

20. Has the Company resolved the matter mentioned in point no. 19 above in the current quarter? If not, reason why?

N. A.

21. Mentioned the total no of requests, if any, confirmed after 21 days and the total no. of requests pending beyond 21 days with the reasons for delay:

Total No. of demat requests	No. of requests	No. of shares	Reasons for delay
Confirmed after 21 days	Nil	Nil	Nil
Pending for more than 21 days	Nil	Nil	Nil

22. Name, Telephone & Fax No. of the Compliance Officer of the Company

RAKESH TEWARI COMPLIANCE OFFICER Tel. No. 079-27498832
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23. Name, Address, Tel. & Fax No., Reg. No. of the Auditor

Geeta Serwani & Associates COMPANY SECRETARY 401, Sri Ranga Appts, Opp keys High School SD Road, Secunderabad -500025 (Telengana) CP No. 8842, Membership No: F8891 Mo: 8885536949

24. Appointment of common agency for share registry work (if yes (Name & address))

SATELLITE CORPORATE SERVICES PRIVATE LIMITED B-203, Sony Apt., Opp. St. Jude's High School, 90Ft Road, Jarimari, Sakinaka, Mumbai-400072, Maharashtra.
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25. Any other details that the auditor may like to provide. Not any.

*For, GEETA SERWANI & ASSOCIATES
PRACTICING COMPANY SECRETARY*

PLACE: SECUNDERABAD



DATE: 25.07.2018

*CS GEETA SERWANI
PROPRJETOR
C. P. NO.: 8842
MEMBERSHIP NO. F8991*